

# Titus Express Car Wash

## Covid-19 Health Policy and Safety Measures

We take the health and safety of our team members, customers, vendors and community very seriously. While Covid-19 remains a public health threat, we will follow State of Texas and Federal/CDC safety protocol guidelines.

However, we want to most importantly first point out that our customers can have a **100% touchless experience** at our wash site if our customers purchase a membership or buy individual washes on our mobile app or on the website and chose to not use our free self-vacuum services.

The following health and safety measures are being taken at Titus Express Car Wash:

### CLEANING PROCEDURES

All interior and exterior touchable surfaces will be cleaned with high frequency every day including:

- Pay station screens
- Vacuum handles
- Countertops
- All building door handles
- Mics and headsets
- Brooms and dustpans
- Wall brushes and foam cannon
- Other touched surfaces from throughout the day
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### EMPLOYEE PROCEDURES

Managers will be vigilant about their employees frequently washing and/or sanitizing their hands.

Everyone will practice safe social distancing of 6 ft.

Each employee will have their temperature taken before clocking in daily.

- If anyone is running a temperature above 100.4, they will be sent home for the day and will not return to work until they have been fever-free for 24 hours.
- If any Covid symptoms exist, employees will be required to be tested.

Employees who appear to have symptoms upon arrival at work or who develop symptoms during their work shift will immediately be separated from other workers, customers, and visitors, sent home, and encouraged to seek medical attention, including getting a Covid-19 test.

Employees who are infected or potentially infected should stay home and isolate or quarantine to prevent or reduce the risk of transmission of COVID, and report such to their manager.

Employees will be granted up to two days of Paid Time Off (equal to their normal scheduled hours) to get a Covid-19 test and receive results without using their Paid Time Off bank of hours.

Employees needing to quarantine will use Paid Time Off hours available and, if none are available, will be granted Paid Time Off hours up to ten days at their normal scheduled hours.

Employees will wear masks at all times while on Titus Express Car Wash property and will be provided gloves as appropriate and desired.

#### CUSTOMER AND VENDOR PROCEDURES

Customers and vendors MUST wear masks inside our offices.